

To whom it may concern,

The one question that is always asked is “What puts you above all the other applicants?” The best way I can answer that question is to tell you what I have done for the companies I have worked for over the past 18 years. Being that in the past 18 years I have only worked for 2 companies that in its self-say’s a lot.

Epicor:

For the past 8 years I have been employed in the automotive catalog department of Epicor. At first I was in the production department in which I have worked my way up from an inter level data analyst to a trainer and then to a senior analyst. I have designed and built two different data programs that are used department wide and has help increase productivity by more than 20%. I was then moved from the production department to the assessment department where I currently work. I have designed several forms and queries that have been added to an existing database. By adding these forms and queries I have helped decrease the time it takes to assess a file by as much as 50% in some cases. In my time in the assessment department I have worked my way up to being one of the top producers in helping the company reach their goals each year.

Comac:

I was with Comac for 10 years. I was hired by manger from my previous job when he moved over as the new warehouse manager. I started in the warehouse and fulfillment department. Worked my way up in to the printing department and then in to the IT printing department. For this company the IT printing department was in charge of creating and maintaining word documents and database as well as preforming data quires in Foxpro. The word documents were mail merge documents attached to data files. These were then merged together to create personalized print files. After a few years Comac took on a large client which I became in charge of all of their data and merge files. We had created over 20 different documents which were merged and driven by the data. Printed out, stuffed and mailed. These documents were both time sensitive as well as had personal information and had to be carefully handled to make sure they did not get mail to the wrong person.

Over the past three years I have pursued a degree in the Web Design and Interactive Media fields from the Art Institute of Pittsburgh Online division. In addition to ongoing classes in Wed Design with the field of study using the Adobe Creative Master CS6 suite I have also study in database design and coding.

If you wish to view some of my work please visit my website at www.dckwebdesign.com. It will provide you with some sample of the work I have completed. I am available to an interview at your convenience. I can be reached by either phone or email. As you can see I have a proven track record of staying with a company for a good deal of time and proven commitment to helping grow the company by using my talent in development and problem solving.

Sincerely,

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